

Fayette Christian School
Application for Employment



1315 Dayton Avenue
Washington Court House, OH 43160
Phone: (740) 335-7262
Fax: (740) 335-4091
Email: office@fayettechristian.org

Date: _____

Name: _____

Address: _____

Telephone: _____ (cell)

_____ (other)

Email Address: _____

Church Affiliation: _____

Education Background

Name and location of school

Years attended

Courses

High School: _____

College: _____

Other: _____

Work Experience

Employer

Dates employed

Responsibilities

References (Non-family members)

Name

Position or title

Address

Phone number(s)

Name

Position or title

Address

Phone number(s)

Name

Position or title

Address

Phone number(s)

Salvation Testimony (Use another sheet to answer, if needed.)

For which position are you applying?

_____ Faculty _____ Aide _____ Substitute _____ Non-teaching staff _____ Volunteer

In what ways do you feel you are qualified for this position?

Have you ever been convicted of a felony? _____ Yes _____ No

Our Standards

We expect applicants for any position at Fayette Christian School to be Christian individuals who are interested in presenting their best for the kind of quality education we offer.

We expect that applicants will maintain a testimony that is above reproach. This includes modest and appropriate styles of dress and hair. It also includes refraining from activities and habits that are offensive to our church and school family.

We expect applicants to bring with them an attitude of service and professionalism. This includes responsibility, independence, and a willingness to obey God and those whom he has placed in positions of authority. As a school, our priority is that of providing a professional service to Christian parents and their families.

We expect applicants to maintain their relationship with God through personal prayer and Bible study and be willing to influence young people according to Godly principles.

Signature of Applicant

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions, or misrepresentations may result in my dismissal. I authorize the employer to make an investigation of any of the facts set forth in this application and release the employer from any liability. The employer may contact any listed reference on this application.

I acknowledge and understand that the company is an "at will" employer. Therefore, any employee (regular, temporary, or other type of category employee) may resign at any time, just as the employer may terminate the employment relationship with any employee at any time, with or without cause, with or without notice to the other party.

Applicant's Signature

_____ Date _____

Statement of Purpose for Disclosure and Authorization for an Investigative Report for Fayette Bible Church and Fayette Christian School

Under the FCRA before a company can obtain an investigative consumer report for employment or volunteer purposes, we must have written authorization. The investigation report that Fayette Bible Church and Fayette Christian School will have Intellicorp Perform are:

SSN Verification – Verifies that the SSN provided was issued by the SSA, includes issuing state, time frame of issuance and a address history.

Government Sanctions (OFAC, DDTC, AECA, BIS GSA) - Records on persons associated with fraud, terrorism, drug trafficking or weapon of mass destruction.

Validated Criminal Super Search –Validated multi state criminal search (includes Nationwide Sex Offender Registry).

No Reports other than these three will be preformed. Intellicorp can only perform reports that Fayette Bible Church or Fayette Christian School ask for. The intent of Fayette Bible Church and Fayette Christian School is to protect ourselves from criminal activity. The Authorization that you are giving is only for these three reports.

**FAYETTE BIBLE CHURCH / FAYETTE CHRISTIAN SCHOOL
DISCLOSURE AND AUTHORIZATION FORM
TO OBTAIN CONSUMER REPORTS FOR EMPLOYMENT PURPOSES**

Please Read Carefully Before Signing the Authorization

DISCLOSURE

In considering you for employment and, if you are employed, in considering you for subsequent promotion, assignment, reassignment, retention, or discipline, **Fayette Bible Church or Fayette Christian School** may request and rely upon one or more consumer reports or investigative consumer reports about you that we obtain from a consumer reporting agency, such as IntelliCorp Records, Inc.

IntelliCorp Records, Inc. can be contacted by mail at 3000 Auburn Dr, Suite 410; Beachwood, OH 44122; or phone: 1-888-946-8355; or website: www.intellicorp.net.

For explanation purposes:

- a "consumer report" is a written, oral or other communication of any information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used or collected in whole or in part for the purpose of serving as a factor in making an employment-related decision about you. Such information may include, for example, credit information, criminal history reports, or driving records; and
- an "investigative consumer report" is a consumer report in which information on your character, general reputation, personal characteristics, or mode of living is obtained through personal interviews with your prior employers, neighbors, friends, or associates, or with others who may have knowledge concerning any such items of information. In the event an investigative consumer report is requested about you, you are entitled to additional disclosures regarding the nature and scope of the investigation requested, as well as a written summary of your rights under the Fair Credit Reporting Act ("FCRA").

Under the FCRA, before the Company can obtain a consumer report or investigative consumer report about you for employment purposes, we must have your written authorization. Before we take adverse action on the basis, in whole or in part, of information in that report, you will be provided a copy of that report, the name, address, and telephone number of the consumer reporting agency, and a summary of your rights under the FCRA.

AUTHORIZATION

I have read and understand the foregoing Disclosure, and authorize **Fayette Bible Church or Fayette Christian School** to obtain and rely upon consumer reports or investigative consumer reports in considering me for employment and, if I am employed, in considering me for subsequent promotion, assignment, reassignment, retention, or discipline. By my signature below, I authorize the Company to obtain any such reports and to share the information received with any person involved in the employment decision about me.

I do _____ do not _____ authorize you to contact *my current* employer for Employment and Reference Verifications

(This will authorize immediate inquiries to the Human Resources Department and to any listed supervisors or references in the Employment/Reference Section of your application.)

I also agree that this Disclosure and Authorization in original, faxed, photocopied, or electronic (including electronically signed) form will be valid for any consumer reports or investigative consumer reports that may be requested about me by or on behalf of the Company.

Printed Name

Applicant Signature

Date

Parent or Legal Guardian Signature
(for searches conducted on minors under
the age of 18)

Date

