

## Table of Contents

	<i>Welcome to Fayette Christian School</i>	2
	Message from the Principal	
	Message from the School Board	
	Philosophy of a Christian School	
	Statement of Faith	
	Parental Responsibility	
	Faculty Standards	
	Curriculum	
<b>I.</b>	<b>Enrollment Information</b>	<b>6</b>
	A. Admission	
	B. Admission Standards	
	C. Enrollment Procedures	
	D. Health Requirements	
<b>II.</b>	<b>Financial Policy</b>	<b>7</b>
	A. Tuition	
	B. Tuition Collection Policy	
<b>III.</b>	<b>Disciplinary Procedures</b>	<b>7</b>
<b>IV.</b>	<b>General Information</b>	<b>8</b>
	A. Hours of Operation	
	B. Late Arrivals	
	C. Communication to the Home	
	D. Supervision of Children	
	E. Parent Access	
	F. Parent/Faculty Participation	
	G. Testing Policy	
	H. Snacks	
	I. Outdoor Play	
	J. Emergencies and Accidents	
	K. Transportation of Children	
	L. Management of Illness	
	M. Inclement Weather/Snow Emergencies	
	N. Withdrawal	
	O. Parent Reminders	
	<b>Verification of Parent/Guardian Review of Policies Guidelines</b>	<b>17</b>

# Fayette Christian School

1315 Dayton Avenue  
Washington C.H., OH 43160  
Phone 740-335-7262 Fax 740-335-4091  
Email: [fcscrusaderswch@gmail.com](mailto:fcscrusaderswch@gmail.com)  
Website: [fayettechristian.org](http://fayettechristian.org)

---

*“And Jesus increased in wisdom and stature, and in favor with God and man.” Luke 2:52*

Dear Parents of Pre-kindergarten 3 and Pre-kindergarten 4 Children,

We are pleased that you have chosen Fayette Christian School, a ministry of Fayette Bible Church, for the coming school year. We thank the Lord for His provision of a well-trained, caring staff that is able to educate from a Biblical perspective. We consider it a privilege to have a part in the training of young people who come from Washington Court House and the surrounding area.

It is not only our goal to assist parents who desire a good academic education for their children and students who want to learn, but to also provide an environment where growth in all areas can be directed in a manner that is honoring to God. In Luke 2:40, we read these words about Jesus, “And the Child grew and became strong in spirit, filled with wisdom; and the grace of God was upon Him. “

The purpose of the Parent/Student Handbook is to help you better understand the operation of the school, its philosophy, and requirements. If questions arise as you read the handbook, please make a note of them and bring them to our attention for clarification.

We are looking forward to the 2022-2023 year with great anticipation.

Sincerely,  
Pastor Rick Melvin  
School Pastor & Principal

## MESSAGE FROM THE SCHOOL BOARD

Dear Friends,

Fayette Bible Church established Fayette Christian School to provide quality education within a Christian framework and atmosphere. It exists as an extension of the Christian home.

It is our purpose:

- To provide young people with the opportunity to receive a Bible-centered education that is conducive to spiritual, mental, physical, and emotional growth.
- To provide a curriculum and programs of high academic excellence within a Christ-centered learning environment.
- To build character by stressing the importance of a godly life, love for our country, self-control, and a desire for excellency in every pursuit.
- To teach respect for God, parents, others, the church, and the government.
- To strive to produce mature Christians who will be examples of Christ to the world.

Believing that God's desire is that we might "walk worthy of the Lord, fully pleasing Him, being fruitful in every good work and increasing in the knowledge of God" (Colossians 1:10), we encourage our students and their parents to evaluate all areas of life from God's viewpoint. Philippians 4:8 sets the standard for our lives, "Finally, brethren, whatsoever things are true, whatsoever things are noble, whatsoever things are just, whatsoever things are pure, whatsoever things are lovely, whatsoever things are of good report, if there is any virtue and if there be anything praiseworthy - meditate on these things."

You may contact the school board by email at [fcsschoolboard@gmail.com](mailto:fcsschoolboard@gmail.com).

Sincerely,

Mr. Dan Morrison and Mr. Joe Hanusik  
2022-2023 Fayette Christian School Board

## **PHILOSOPHY OF A CHRISTIAN SCHOOL**

Fayette Christian School is a uniquely religious, educational institution that seeks to provide a quality education in a distinct Christian environment. One of the goals of Fayette Christian School is to work with parents and guardians to train Christian young people to be salt and light in their communities. Fayette Christian School believes that the Bible is the inspired Word of God and sets forth absolute truth by which Christians are to live. Fayette Christian School expects and requires that both students and parents will support the school in its distinct mission and in its Biblical beliefs. In relying on the teachings of Scripture, Fayette Christian School believes that the Bible prohibits sexual immorality of any type, including but not limited to pornography, homosexuality, or any other sexual activity outside the marriage of one man and one woman (Gen 2:18-25; I Cor 6:18; 7:2-5; Heb 13:4). On those occasions in which a particular home or student is acting counter to or in opposition to the Biblical beliefs and lifestyle that the school teaches, the school reserves the right, in its sole discretion, to refuse admission to an applicant or to discontinue enrollment of a current student. This includes, but is not limited to, living in, condoning, or supporting any form of sexual immorality; practicing or promoting a homosexual lifestyle or alternative gender identity; or otherwise having the inability to support the moral principles of the school as stated throughout this handbook.

## **STATEMENT OF FAITH**

We believe and teach these principles:

- That the Bible is the verbally inspired, infallible Word of God.
- In one eternal God, manifested in three persons, Father, Son, and Holy Spirit.
- In the deity of Christ, His virgin birth, His sinless, and substitutionary death – that He is both God and Man.
- In the direct creation of the universe and man by God apart from any process of evolution.
- That Satan exists as a person. He is not to be considered simply mythical, figurative, or symbolic of evil.
- That all human beings are born sinful.
- That salvation is provided through the atoning work of Christ on the cross and His burial and resurrection—that salvation is all by grace through faith.
- In the eternal salvation of all true believers who put their faith in Christ.
- In the practice of separation, both personal and church related, resulting from sin and compromise.
- In the resurrection of all the dead, the saved to life of eternal glory, and the unsaved to eternal judgment in Hell.
- In the regathering (rapture) of the church before the tribulation and the literal return of Christ at the close of the tribulation.
- In the local church made up of regenerate and immersed believers, self-governing, based upon the Word of God.

## **PARENTAL RESPONSIBILITY**

In order for FCS to provide quality Christian education, it is necessary that the home and the school complement each other. Parents choose to send their children to Fayette Christian School because the school seeks to strengthen principles taught in the home. Parents must understand that to criticize the school in their child's presence undermines not only the school's authority as an extension of the home, but also their own authority as a parent who decided that FCS was the proper school for their child. Parents are certainly encouraged to communicate with the school for any situation or policy that they do not understand. If a parent is having difficulty with a teacher, please go to that teacher

first. Most likely, your problem will be solved there. If satisfaction cannot be reached, then contact the principal. This agrees with the Matthew 18:15-17 principle of handling conflict.

We encourage all parents to:

- Teach your children respect for authority, beginning with God as supreme.
- Teach them courtesy and good manners toward others.
- Have a regular time of prayer and Bible reading in the home.
- Make going to school a pleasurable and important experience.
- Be interested in their schoolwork and see that they complete whatever they bring home.
- Accept their limitations gracefully, but challenge them to do their best.
- Refrain from discussing the school or staff negatively in your child's presence.
- Have confidence in the teacher, the staff, and the policies.
- Make sure that your children get plenty of rest and have good eating habits.
- Be on time to school. Don't allow your children to miss much school.

“The fear of the Lord is the beginning of wisdom: and the knowledge of the holy is understanding.”  
(Proverbs 9:10)

## **FACULTY STANDARDS**

Fayette Christian School is a ministry of Fayette Bible Church. The faculty of Fayette Christian School is selected for their spiritual and academic qualities. All faculty members are born-again Christians, dedicated to serving the Lord through the ministry of teaching young people.

## **CURRICULUM**

Fayette Christian School pre-kindergarten 3 and pre-kindergarten 4 uses Bob Jones University Press curriculum, which is designed to meet the needs of the whole child individually in age-appropriate way. The pre-kindergarten 3 curriculum provides your pre-kindergartener with enjoyable age-appropriate activities that encourage participation in every major area of learning—personal and social development, letter and number recognition, and motor skills development. Through the use of ideas, games, songs, and activities, this pre-kindergarten program will encourage creativity, keep your pre-kindergartener's interest, and instill an early love for learning. Our pre-kindergarten 4 curriculum incorporates lessons that promote comprehension and interaction. Key concepts are solidified using math manipulatives, hands-on experiences, and periodic review. Each Bible story teaches a simple truth about God. Early handwriting skills and age-appropriate phonics are taught with songs and colorful visuals that will keep your pre-kindergarteners happy and engaged.

FCS Pre-kindergarten offers a daily schedule that provides the security of a routine without being rigid, and allows flexibility for the individual needs of each child. Our pre-kindergarten program incorporates lessons that promote comprehension and interaction. The targeted learning material is then reinforced by the use of individual student activity pages. Key concepts are solidified by utilizing math manipulatives, hands-on experiences, and centers in the classroom. Concepts continue to be reviewed throughout the school year to allow each child to develop at his own rate. The desired overall learning process focuses on acquiring and understanding information and developing a love for learning.

Routines: Pledges, Class time, Recess, Snack, Class time, Station time, Clean-up

Activities: Creative art, dramatic play, language arts, manipulatives, math, music, nutrition, science/nature, sensory activities, gross and fine motor coordination, group interactions. The classroom teacher plans a variety of activities based on the curriculum. Sample daily schedules are included in the Appendix of this handbook. Please check with your child's teacher or the schedule posted in each classroom for actual activity times.

## ***I. Enrollment***

### **A. ADMISSION**

Membership in the student body of Fayette Christian School is a privilege, not a right. If at any time, in the opinion of the administration (Pastor, Principal, School Board) it be determined that a student is not in harmony with the goals, and ideals of the school, he/she may be asked to leave or not be accepted as a student the following year.

### **B. ADMISSION STANDARDS**

A prospective student is admitted to Fayette Christian School on the basis of his age, former records, interview, and placement testing (if determined necessary by the administration). A probationary period of 9 weeks will be observed for all new enrollments in school. Parents will be notified if a child does not appear to be meeting the probation standards.

### **C. ENROLLMENT PROCEDURES**

The administration will establish enrollment policy and procedure. Enrollment steps include:

1. A completed application, obtained from the school office or online, must be submitted to the office with the required non-refundable registration fee.
2. An entrance test (cost \$40) may be required for all new students. A test date will be established by the school.
3. The following items will need to be completed/provided:
  - Birth certificate (please bring in the birth certificate so we can make a copy and return it to you)
  - Proof of immunizations (must be on file in the school office within 14 days of the start of school)
  - Custody papers or any other legal documents needed to enroll the child in school
  - Transfer of Records Request form (from previous school or home school records)
  - Parent/Student Handbook Agreement
4. A kindergarten student must be five years old by August 1<sup>st</sup> to be eligible for enrollment.

### **D. HEALTH REQUIREMENTS**

The Ohio Department of Health has established requirements for health records, which schools must maintain for all students. Students entering school in Ohio must be immunized according to the requirements of the Department of Health before they can begin classes. An immunization record from a physician or the health department is necessary stating that the child has received immunization in accordance with the Department of Health with the month and year of each immunization received.

## ***II. Financial Policy***

### **A. TUITION**

Tuition fees are reviewed annually. It is expected that parents who enroll their children meet their financial obligations to FCS by paying tuition in a timely manner. Tuition charges may be paid in a lump sum amount or on a 10-month installment plan, which runs from August through May. Payments are due by the 15<sup>th</sup> of each month. Book fees are due by July 31<sup>st</sup> for the coming school year. If a student withdraws after enrollment period of the next school year, they will be required to pay the balance of the book fee.

### **B. TUITION COLLECTION POLICY**

- Accounts not current by the 20<sup>th</sup> of each month will incur a \$30 late fee.
- Accounts must be current to receive report cards.
- When two (2) payments are due and not paid, the child(ren) will not be allowed to attend classes or any school related activity.
- A student who withdraws will owe tuition for the month in which he/she withdraws.
- No permanent records, transcripts, or diplomas will be issued without all owed fees and tuition being paid.
- No child may re-enroll the following year without the previous school year's fees and tuition being paid.
- Any returned check will be charged a penalty of \$30.

## ***III. Disciplinary Procedures***

Christian conduct must be the goal for all FCS students. An orderly and disciplined environment, with opportunity for self-development, is fundamental to learning and enables the student to be happy and content. Teachers will seek to deal with students in a Christ-like manner. The individual teacher will handle the need for correction of any student. Corrective measures will be taken as each need warrants. If these measures do not result in changed behavior, the parents will be asked to deal with the student. Suspension or expulsion may be necessary in extreme situations.

When a child's behavior is unacceptable, the teacher will use developmentally appropriate techniques suitable to the child's age and the circumstances. Developmentally appropriate separation from the situation (Time Out) is used only as necessary.

The staff will communicate and consult with parents or guardians in implementing any specific behavior management plan. When a child's behavior is unacceptable, the FCS staff will not:

- Abuse or neglect children.
- Utilize cruel, harsh, unusual or extreme techniques.
- Utilize any form of corporal punishment.
- Delegate children to manage or discipline other children.
- Use physical restraints on a child.
- Restrain a child by any other means other than holding children for a short period of time, such as in a protective hug, so that the child may regain control.
- Place children in a locked room, or confine children in any enclosed area.
- Humiliate, threaten, or frighten children.
- Confine children to equipment such as cribs or high chairs.

- Subject children to profane language or verbal abuse.
- Make derogatory or sarcastic remarks about children or their families.
- Punish children for failure to eat or for toileting accidents.
- Withhold any food (including snacks and treats), rest, or toilet use.
- Punish an entire group of children due to the unacceptable behavior of one or a few.
- Isolate and restrict children from all activities for an extended period of time.

#### ***IV. General Information***

##### **A. HOURS AND DAYS OF OPERATION**

Fayette Christian School begins in August and completes the year in May. Pre-kindergarten 3 and pre-kindergarten 4 offer a 3-day program; morning hours are from 8:30 a.m. to 11:30 a.m. and afternoon hours are from 12:00 p.m. to 3:00 p.m. Upon registration a school calendar will be given to you for the days FCS will not be in session.

##### **B. LATE ARRIVALS**

At 8:30 a.m./12:00 p.m. the church foyer doors will be locked. If you arrive at FCS after 8:30 a.m./12:00 p.m., the parent/guardian needs to bring the child to the school office door, walk the child into school and sign the child in at the school office. At this time permission will be granted for either the parent or a staff member to walk the child to class.

##### **C. COMMUNICATION TO THE HOME**

Check your child's folder each day. The folders will contain a monthly newsletter from your child's teacher, newsletters from the school and reminders about upcoming events at FCS.

##### **D. SUPERVISION OF CHILDREN**

Children will be supervised at all times. Upon arrival at FCS, parents are to drop their child off under the canopy of the church facility. An FCS teacher or aide will be there to assist your child from the vehicle and then escort him/her to the classroom.

Upon dismissal from FCS, an FCS teacher or aide will escort the students to the door under the canopy and place the students in their vehicles.

Children will not be released to anyone other than the parent or guardian, unless prior permission is given or the individual is listed on the child's permission form. In the case of an emergency or change of family plans, parents are requested to telephone FCS and inform the school office of who will be picking up the child.

In cases of custody agreements, a copy of the agreement must be kept on file in the school office. FCS will honor and adhere to all legal custody agreements.

##### **E. PARENT ACCESS**

Parents are welcome at FCS at any time. Non-custodial parents have the same rights of access to the school unless limited by a visitation or custody decree. Those wishing to visit are welcome, but we ask if possibly they call in advance and sign-in at the school office so the teacher and FCS staff can be made aware of their presence.



## **F. PARENT/FACULTY PARTICIPATION**

Please plan to visit FCS before your child's first day. Visiting will help both you and your child feel more comfortable.

Talk to your child's teacher on a regular basis. She can give you the most accurate information about your child. If you have specific concerns that you would like to discuss with your child's teacher, please request a conference at a time convenient for you and the teacher.

## **G. TESTING POLICY**

During the year, students will receive quarterly evaluations to track their progress. Parent-Teacher conferences will be held after the first quarter to review each student's progress. Further conferences may be held at either the parent's or teacher's discretion.

Children enrolled in the pre-kindergarten 3 program will be evaluated at least twice a year regarding their progress towards pre-kindergarten 4 readiness and development.

## **H. SNACKS**

Parents of pre-kindergarten 3 and pre-kindergarten 4 students will provide a snack on their assigned day for the entire class. Your child's snack day is a very important day. On snack day your child is the teacher's helper. Please keep your snack calendar in a safe place in your home. Please provide healthy snacks.

The following is recommended: ½ oz. of a meat or meat alternative; ½ cup of fruit or vegetable; ½ slice cheese, ¼ cup or 1/3 oz. of grain or breads; ½ cup milk

If your child has a food allergy or requires a modified diet, it is the responsibility of the parent to provide their child with a snack for the day.

## **I. OUTDOOR PLAY**

FCS will provide outdoor play each day in suitable weather. Teachers will limit outdoor play due to weather or safety issues (such as temperature, precipitation, or air quality). When the children are unable to go outdoors, the class will go either to the gym or remain in the classroom for indoor recess.

## **J. EMERGENCIES AND ACCIDENTS**

Written plans for medical, dental, and general emergencies are posted in the classroom.

General emergency: Defined as any threat to the safety of children due to environmental situation, threats of violence, natural disasters, or loss of power, heat, or water. In the event of a general emergency, the situation will be assessed by the Principal of FCS. For natural disasters such as fire or tornado, evacuation routes and safe locations will be used to ensure the children's safety. For loss of power or heat, building temperatures must range from 65 to 85 degrees. If unable to maintain this comfort level, parents will be notified to pick up their children. For loss of water, parents will be notified to pick up their children. For threats of violence, outside doors will be locked and the keyless entry system at the entrance will maintain a secured area. The Fayette County Sheriff Department will be contacted.

Serious incident, injury, or illness: Defined as any situation occurring while a child is in care at FCS, that requires emergency medical treatment, professional consultation, or transportation for emergency treatment. In the event of serious incident, injury, or illness, the office staff of FCS will notify parents

and 911 will be called. If the parents cannot be reached, then the emergency contacts listed on the student enrollment form will be notified. A staff member will accompany the child to the hospital, and the child's file will be sent. FCS staff or the principal will be available to supervise the remaining children.

Incident/injury reports: Reports will be completed by the staff member in charge of the child for any illness, accident, or injury which requires first aid treatment; a bump or blow to the head; emergency transporting; or any unusual or unexpected event which jeopardized the safety of children or staff. The complete report will be given to the parent/guardian, or other adult picking up the child on the day of the incident. In the case of emergency transportation, the report will be completed within 24 hours.

Cost of all medical care is the responsibility of the parent.

## **K. TRANSPORTATION OF CHILDREN**

In case of an emergency, 911 will be called to transport children.

For field trips, children will be transported by the FCS bus or by an appointed parent, approved by school administration. When field trips are taken, written parent/guardian permission is required for all trips. The permission slip includes the child's name, date, destination, method of transportation, and departure and return times of the trip. A copy of the child's emergency transportation list and a first aid kit are taken on all field trips.

FCS faculty and staff on the trip are trained in first aid procedures and recognition of communicable diseases. At least two adults will accompany the group, and the child/staff ratios will be maintained. To assure that all children are accounted for, head counts will be taken before leaving FCS, upon arrival at the destination, and upon return to FCS.

## **L. MANAGEMENT OF ILLNESS**

FCS follows the Ohio Department of Health "Child Day Care Communicable Disease Chart" for appropriate management of suspected illness. A current chart is posted in the teacher workroom. Classroom staff members, trained in the detection of childhood illness, are responsible for determining if children are showing symptoms of communicable diseases. The following precautions will be taken for children suspected of having a communicable disease:

1. FCS will immediately notify the parent or guardian of the child's condition when a child has been observed with signs or symptoms of illness.
2. A child with any of the following signs or symptoms of illness will be immediately isolated and discharged to his parent or guardian:
  - Temperature of at least one hundred degrees Fahrenheit taken by the axial method when in combination with any other sign of illness
  - Diarrhea (more than three abnormally loose stools within a twenty-four hour period)
  - Severe coughing, causing the child to become red or blue in the face or to make a whooping sound
  - Difficult or rapid breathing
  - Yellowish skin or eyes
  - Redness of the eye, obvious discharge, matted eyelashes, burning, itching
  - Untreated infected skin patches, unusual spots or rashes
  - Unusually dark urine and/or gray or white stool
  - Stiff neck with an elevated temperature
  - Evidence of untreated lice, scabies, or other parasitic infestations

- Sore throat or difficulty in swallowing
  - Vomiting once when accompanied by any other sign or symptom of illness
3. A child that is to be isolated due to suspected communicable disease will be taken into the school office or will be cared for in a portion of the classroom away from other children. The child will be made comfortable until he or she is discharged from the school. An adult will be within sight and hearing of a child who is isolated due to illness. No child is ever left alone or unsupervised. A child who becomes ill during the day will be discharged to the parents as promptly as possible. If the parent or guardian is not able to come to FCS to pick up an ill child, the school may discharge the ill child to a person who has been designated by the parent.
  4. FCS will provide training for all staff in hand washing and disinfection procedures prior to working with children.
  5. FCS will release employees who have a communicable disease or who are unable to perform their duties due to illness.
  6. FCS will notify parents within the next day of center operation when their child has been exposed to a communicable disease.
  7. The control measures on the Ohio Department of Health Communicable Disease Chart will be strictly enforced for a child returning to FCS. A doctor's written approval may be requested before readmission.
  8. **Parents are asked to help FCS maintain a healthy atmosphere by not sending their child if illness is suspected, if the recovery period of a communicable disease has not yet passed, or if their child is not well enough to participate in all school activities.**
  9. **The "24-Hour Rule":** Children must be fever-free for a full 24 hours, without the use of fever-reducing medications, before returning to FCS. Children receiving antibiotic therapy are to be excluded until 24 hours of treatment is completed.

Administration of medications, food supplements, modified diets: FCS will not administer medications or food supplements to pre-kindergarten age children (PK3 and PK4). If your child needs medication, FCS requests that the first dose be administered at home. If a modified diet is needed for a student during snack time, it is the request of FCS that parents provide the snack for their child.

Non-prescription topical products or lotions: FCS may apply non-prescription topical products or lotions with written permission from the parent/guardian on the "Request to Administer Medication" form. For non-prescription topical products or lotions, the form is valid for 12 months. FCS will follow the manufacturer's guidelines regarding application. Completed forms will be kept on file at the center for at least one year.

Storage of medications: All non-prescription topical products or lotions will be stored in a separate container in the school office.

#### **M. INCLEMENT WEATHER/SNOW EMERGENCIES**

From time to time inclement weather, poor road conditions, or other emergencies may cause FCS to deviate from its school calendar. In the interest of the safety of all students and staff, we will follow Miami Trace School District's decisions regarding weather-related cancellations and delays. This does not pertain to other early dismissals or non-scheduled days that MTSD might have on its calendar.

We will contact all families through GradeLink when there is a cancellation or delay. We will also post an announcement on our Facebook page.

In the event of a delay, do not bring your children early to school. Students should not arrive at school any earlier than 30 minutes before the start of school. Morning pre-kindergarten 3 and pre-kindergarten 4 sessions will not meet. Afternoon sessions will meet on schedule.

In the event of an early dismissal due to inclement weather or poor road conditions, the school will notify you.

#### **N. PERMANENT WITHDRAWAL OR CHANGE IN ENROLLMENT**

If for any reason a child must be withdrawn from FCS, the parent should notify the school office with written notification of the student's withdrawal.

In extreme instances where the child's behavior is such that it presents a risk to other children or staff, or it interferes with the care of other children, and all guidance techniques have failed, it may be necessary to request withdrawal of the child from FCS. Procedure for removal in the pre-kindergarten 3 and pre-kindergarten 4 programs is as follows:

- The principal will schedule a conference with the parents and teacher.
- An individual plan to meet the child's needs will be established based on documentation of behavior by the child's teacher and discussed with the parents.
- The parents and staff must support the plan.
- The child will be terminated from FCS if the plan does not correct behavior, or if the parents will not support the plan.

#### **O. PARENT REMINDERS**

Do not send your child to school if you suspect illness, or if your child is not well enough to participate in the daily activities.

Please provide a complete change of clothing in your child's book bag in case of spills, toileting accidents, illness, etc. All clothing should be clearly marked with the child's name.

Children should wear appropriate clothing for planned indoor/outdoor activities. We will be on the playground and doing various activities throughout the day which might leave their clothes dirty. Also, we will be outside on the playground as long as weather permits, so please provide adequate outerwear.

Please call FCS if your child will be absent on a regularly scheduled day.

Check your child's book bag on a daily basis for papers, projects, notes, or reminders. Weekly folders will be sent home with your child's papers. Please return the folders on Monday.

When changes occur, update the information in your child's file by informing the school office and your child's teacher.

# Appendices

- **Communicable Disease Guidelines**
- **Policies and Procedures**
- **Verification of Policies and Guidelines**

## **Communicable Disease Exclusion and Re-admission Guidelines**

**Chicken Pox:** Child is to be excluded until all lesions are dry, or for 6 days after the onset of the rash.

**Common Cold:** Child with fever over 101 degrees is to be excluded.

**Conjunctivitis:** Child will be isolated if eye discharge is noted, and child must be seen by a doctor. Doctor's note is required for readmission. Child is to be excluded until a full 24 hours of antibiotic treatment is completed, if ordered.

**COVID-19:** Close contacts with someone diagnosed with COVID-19 should quarantine at home (unless they are fully vaccinated, or have tested positive within the last three months, and do not have symptoms), for 14 days after last exposure or until the local health department says they may return to school. In the K-12 classroom setting, if the exposure occurred within a classroom environment, children who are fully vaccinated or are masked and physically distanced from other children or adults, do not need to be excluded from school if they remain symptom-free. School quarantine guidelines are updated as more information about COVID-19 becomes available.

**Croup:** Child is to be excluded until severe symptoms are gone.

**Diarrheal Diseases:** Child is to be excluded until diarrhea has ceased for a full 24 hours, or the diarrhea has been evaluated medically to be non-infectious. In the case of non-infectious diarrhea, a doctor's note is required for readmission.

**Fever:** Child must be fever-free for a full 24 hours, without the use of fever-reducing medications, before returning to school.

**Fifth Disease:** Exclusion is not necessary once the diagnosis is made, unless the child has a fever.

**Flu:** Child must be fever-free for a full 24 hours before readmission.

**German Measles:** Child is to be excluded for at least 7 days following the onset of symptoms.

**Hand, Foot, and Mouth Disease:** Child with sores in mouth or seeping sores on the skin is to be excluded until sores are gone.

**Head Lice:** Child is to be excluded until after the application of an effective pediculicide and must be "nit free" to return to the center. Must apply follow-up treatment 7 -10 days after initial treatment.

**Hepatitis A:** Child is to be excluded until 10 days after initial onset of symptoms.

**Hepatitis B:** Exclusion not necessary.

**Herpes Simplex Virus:** Child with the virus for the first time, who does not have control over oral secretions, should be excluded. Children who are certified by a physician to have recurrent HSV infection may attend day care with the lesions covered by a bandage or appropriate dressing.

**Impetigo:** Child is to be excluded for a full 24 hours after treatment is begun and there is no longer a discharge.

**Measles:** Child is to be excluded for at least 4 days after the onset of rash.

**Meningitis (bacterial):** Child is to be excluded until adequately treated; must be under a physician's care.

**Meningitis (viral):** Child is to be excluded while febrile; must be under a physician's care.

**Mononucleosis:** Child may return to school when feeling well enough.

**Mumps:** Child is to be excluded for 9 days after onset of swelling.

**Pinkeye:** Child is to be excluded when purulent (puss) discharge is apparent until 24 hours of treatment with an effective antibiotic is completed.

**Pinworm:** Child is to be excluded until adequately treated; child should receive medical attention.

**Ringworm:** Children with scalp and skin lesions are to be excluded until a full 24 hours of appropriate treatment is completed.

**Scabies:** Child is to be excluded until initial treatment of an appropriate scabicide.

**Scarlet Fever/Strep Throat:** Child is to be excluded until a full 24 hours of appropriate antibiotic therapy is completed and symptoms of infection, such as fever, have passed.

**Thrush:** Exclusion is not necessary, medical treatment is limited by age of the child.

**Tuberculosis:** Isolate until 3 consecutive days of negative test results, or the local authorized TB authority approved that person's removal from isolation. Consultation should be sought with local public health TB control authorities for determination of the need and length of respiratory precautions.

**Whooping cough:** If child is not treated with antimicrobial therapy, the child is to be excluded from school for 3 weeks after the onset of abnormally severe coughs. If appropriate antimicrobial therapy is given, the child is to be excluded for 5 days after the initiation of therapy.

## **Policies and Procedures**

### **Licensing and Ohio Administrative Code**

Based on truly-held religious beliefs, Fayette Christian School does not desire or seek chartering or licensing from any state department or agency. The pre-kindergarten program operated by Fayette Christian School and located at 1315 Dayton Avenue, Washington Court House, Ohio does comply with state and local health, fire, and safety laws and is exempt from licensing by the Ohio Department of Job and Family Services (ODJFS) pursuant to ORC 5104.02(B)(10).

All employees at FCS are required to report his/her suspicions of child abuse or child neglect to the local public children's services agency.

Any parent, custodian, or guardian of a child enrolled at FCS will be permitted unlimited access to the facility during all hours of operation for the purpose of contacting their children, evaluating the care provided by FCS or evaluating the premises. A parent of a child enrolled at FCS who is not the child's residential parent will be permitted unlimited access to the center, and be afforded the same rights as the residential parent unless there is court documentation limiting access and conditions of the nonresidential parent. Upon entering the premises, the parent or guardian must sign in at the school office, to notify the school of his or her presence.

Rosters of the names and telephone numbers of the parents or guardians of the children attending FCS are available upon request. The parent roster will not include the name or telephone number of any parent who requests that his or her name or telephone number not be included.

Fayette Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national, and ethnic origin in administration of its educational policies, admissions policies, scholarship, loan programs, athletic, and other school-administered programs. However, we are not able to provide for special needs students.



# Fayette Christian School

1315 Dayton Ave. ❖ Washington Court House, OH 43160  
740-335-7262

---

## **VERIFICATION OF PARENT/GUARDIAN REVIEW OF POLICIES AND GUIDELINES (5101:2-12-30, OAC)**

Registration Information  
Financial Policy  
Disciplinary Procedures  
Hours of Operation  
Late Arrivals  
Communication to the Home  
Supervision of Children Information  
Parent Access  
Parent Participation Policy  
Testing Policy  
Food Information  
Outdoor Play Policy  
Procedures for Emergencies and Accidents  
Transportation of Children  
Management of Illness  
Inclement Weather  
Withdrawal Information  
Additional Policies  
Licensing Information

I have received and read the Fayette Christian School Policies and Guidelines which includes the above information. I agree to follow the policies and procedures outlined in the handbook, and will assist the Fayette Christian School in upholding the policies.

Parent/Guardian Name (please print): \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date